403 Summit Blvd. # 201 Broomfield, Colorado 80021 Phone: 303-495-4014/ Fax: 303-429 6373

# HIPAA AUTHORIZATION FOR MEDICAL RECORDS

Written Records	Verbal Patie	ent Medical Information
Please Print		
Patient Name:	Date of Birt	h:
Social Security Number:	Phone Num	ber:
Release TO:	Release FROM:	
Address:	Address:	
Phone: Fax:	Phone:	Fax:
I request and authorize the release of information to information to be released may include the followin 1) Drug Abuse/Alcohol Abuse (Fed Reg.42 CFR, 12) Psychological or psychiatric conditions 3) A test for the presence of antibodies (HIV) virus ***According to Colorado State Statutes (GCCR 1101-1 first 10 pages, \$.50/pages 11-39, and \$.33/pages 40 and all Information Requested (Please circle for all items yet)	g condition(s), part 2) 4) An AIDS diagno 5) Any third party s s which causes AIDS  , XIV), there is a charge for copies of	sis and/or AIDS related condition ource (hospital, pc, lab)
Entire Record	X-ray reports	Pathology reports
Doctor Notes	Third party record	Diagnostic Studies
Psychological/psychiatric evaluations		
Other		
Treatment Dates:		
I understand I have the right to revoke this authorization a present my written revocation to the Practice Manager. I released in response to this authorization. I understand th insurer with the right to contest a claim under my policy. event or condition:	understand the revocation will not a e revocation will not apply to my in Unless otherwise revoked, this auth has been made <u>voluntarily</u> . This au a taken to comply with it. In any evaluability and claims of any nature pand any disclosure of information can	pply to information that has already been surance company when the law provides my orization will expire on the following date, thorization is subject to written revocation at ent, this authorization expires ninety (90) days pertaining to the disclosure of requested
Signature of Patient		Date
OR Signature of legal guardian/executor		Date



Signed: \_\_\_\_\_ Dated: \_\_\_\_

Regenerative Medicine and Interventional Orthopedics

### Centeno-Schultz Clinic

Christopher J. Centeno, M.D. John R. Schultz, M.D. John Pitts, M.D. Jason Markle, D.O. Matthew Hyzy, D.O Brandon Money D.O. Mark Reilly, MS, PT

# **DEMOGRAPHIC FORM**

Today's Date:					
Patient Name:			Date Injured:		
			-		
			Marital Status:	□s □ м	$\square$ D $\square$ W $\square$ O
		Zip:	Date of Birth: _	S	ex: M F
Home Ph#:	W	ork Ph#:	Cell Ph#:		_Okay to Text?:
Email Address:					
Employer Name	e:	<u></u>	Workers Comp:	: 🗌 Y	□N
Employer Addre	ess:	<u></u>	Auto Accident	□ Y	N If yes, what State?
City: Sta	ate: Zip: _				
PERSON WHO	SIGNS CONSE	NT AND IS RESPONS	IBLE FOR BILL		SELF
Insured (Respon	nsible) Party Nam	e:	Relation	onship to Pa	tient:
Address:			Date o	of Birth:	SS#:
City: Sta	ate: Zip: _				
Home Ph#:	Work Ph#:				
INSURANCE IN	NFORMATION				_
Primary Insurar	nce: Phon	e:	Group	#:Sı	ubscriber/SS#:
		Spouse Child	Other Do you	u have Seco	ndary Insurance?
	_Claim #: litigation? □ Y		Nama		
-		∐ N	ivaille.	:	
Attorney's Nam					
I authorize the r	elease of any pri	vate health information	necessary to process the	his claim.	
I, the undersignindividually obliques	ned agree, wheth gated to pay the b	ner signing as agent on the signing as agent on the signification of the significant are significant. The significant is a significant and significant are significant as a significant are significant. The significant are significant as a significant are signifi	or as patient, that in cont be referred to an attor	nsideration ney for colle	of the services rendered to the patient, to be ction, I shall pay reasonable attorney's fees.
herein specified	d and otherwise		t to exceed the regular		or MAJOR MEDICAL (catastrophe) BENEFITS r this period of treatment. I understand I am
I understand that	at upon discharge	e I may request, in writi	ing, a copy of my record	S.	
I have read, und	derstand and sigr	ned Centeno-Schultz C	linic <i>Financial Policy</i> and	d the <i>Notice</i>	of Privacy Practices.
Signed:			Dated:		
	ent to such treat				ent of my physician and/or provider, may be stand that Centeno-Schultz Clinic may use my

patient treatment data for quality assurance and research purposes, and that my name or identity will not be connected with the data.



Insured and/or Responsible Party

reimbursement.

## Centeno-Schultz Clinic

Christopher J. Centeno, M.D. John R. Schultz, M.D. John Pitts, M.D. Jason Markle, D.O. Matthew Hyzy, D.O Brandon Money D.O. Mark Reilly, MS, PT

Hyzy (10/01/20-10/01/23), Dr. Jason Markle (10/01/20-10/01/23), Dr. Brandon Money (10/01/2020-10/01/23, whose principal place of business is The Centeno-Schultz Clinic, with locations at 403 Summit Blvd, Suite 201 and 9777 S. Yosemite St. 2 <sup>nd</sup> Floor Suite 220 [PATIENT'S NAME] and is a Medicare Part B beneficiary seeking services covered under Medicare Part B pursuant to Section 4507 of the Balanced Budget Act of 1997. The physician has informed patient that physician has opted out of the Medicare program effective on October 1, 2013 for a
period of at least two years and is not excluded from participating in Medicare Part B under Sections 1128, 1156, or 1892 or any other section of the Social Security Act.
Physician agrees to provide the following medical services to patient (the "services"):
Medical services for pain and musculoskeletal issues
In exchange for the services, the patient agrees to make payments to The Centeno-Schultz Clinic pursuant to the practice fee schedule. Patient also agrees, understands, and expressly acknowledges the following:
<ul> <li>Patient agrees not to submit a claim (or to request that physician or The Centeno-Schultz Clinic submit a claim) to the Medicare program with respect to the services, even if covered by Medicare Part B.</li> </ul>
<ul> <li>Patient is not currently in an emergency or urgent health care situation.</li> <li>Patient acknowledges that neither Medicare's fee limitations nor any other Medicare reimbursement regulations</li> </ul>
apply to charges for the services.
<ul> <li>Patient acknowledges that Medi-Gap plans will not provide payment or reimbursement for the services because payment is not made under the Medicare program, and other supplemental insurance plans may likewise deny</li> </ul>

This agreement is between Dr.'s Christopher Centeno and John Schultz (10/01/20-10/01/23), Dr.'s John Pitts and Matthew

practitioners who have not opted-out.
Patient agrees to be responsible, whether through insurance or otherwise, to make payment in full for the Services, and acknowledges that neither physician nor The Centeno-Schultz Clinic will submit a Medicare claim for the services and that no Medicare reimbursement will be provided.

Patient acknowledges that he/she has a right, as a Medicare beneficiary, to obtain Medicare-covered items and services from physicians and practitioners who have not opted-out of Medicare, and that the patient is not compelled to enter into private contracts that apply to other Medicare-covered services furnished by other physicians or

- Patient understands that Medicare payment will not be made for any items or services furnished by the physician that
  would have otherwise been covered by Medicare if there were no private contract and a proper Medicare claim were
  submitted
- Patient acknowledges that a copy of this contract has been made available to him/her.

Executed on			
Physician Name: _			
	[Patient signature]	 [Physician signature]	



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## FINANCIAL POLICY

Welcome to the Centeno-Schultz Clinic ("CSC"). We are committed to your treatment being successful. Please understand that payment of your bill is considered a part of your treatment. The following is a statement of our *Financial Policy* that we require you to read and sign prior to any treatment.

## REGARDING INSURANCE

We will gladly bill your insurance company directly if you have provided us with all the necessary information to do so. Your contract for health insurance is between you and your insurance company. We are not a party to that contract. The services that you receive and the bill, is an agreement between you and CSC. It is your responsibility to see that your bill is paid in full. Agreements with insurance companies vary greatly and it is your responsibility to know what their portion is and what is yours. Any remaining money unpaid by your insurance company will be your responsibility to pay in a timely manner. If your insurance company does not begin paying CSC within 5 weeks, it will be your responsibility to contact them. You will be notified by mail of the balance due on your account, and you may request a statement of account if necessary. It will reflect what your insurance company, upon verification, told us is your portion to pay

**REGARDING INSURANCE PLANS WHERE WE ARE A PARTICIPATING PROVIDER:** All co-pays and deductibles are due prior to treatment. If your insurance coverage changes to a plan where we are not participating providers, refer to the above paragraph. If you receive payment made out to both CSC and you, please endorse the check and forward to us.

Many insurance companies require a referral from your Primary Care Physician (PCP) to a specialist prior to any appointment. It is your responsibility to ensure that this referral is obtained prior to all scheduled appointments. To obtain a referral you will need to contact your PCP and request one. Failure to have a referral on file in our office prior to your appointment will require a waiver and payment in full at the time of service, or for the appointment to be rescheduled.

### **USUAL AND CUSTOMARY RATES**

Our practice is committed to providing the best treatment for our patients and we charge what is usual and customary for our area. You are responsible for payment regardless of any insurance company's arbitrary determination of usual and customary rates. Please be aware that some, and perhaps all, of the services provided may be non-covered services and not considered reasonable and necessary under the Medicare Program and/or other medical insurances.

Like any medical or surgical procedures, any individual may or may not respond to blood-derived procedures as hoped. By signing this form, you acknowledge that there is no guarantee being provided that this procedure will be effective for your medical condition, and you are waiving any rights to a refund of monies paid if the procedure(s) ultimately does not solve your medical problem(s).

## **PAYMENT FOR SERVICES**

Payment is due in full at the time of service for those without insurance coverage. All payment arrangements must be made in advance with the business office at 303-429-6448.

If we bill your insurance and reimbursement is 100% denied, we will bill you our Self Pay rates. If you are unsure of self pay rates, it is your responsibility to ask.

We expect this payment within 15 days In the event a check is returned for any reason, a \$25.00 charge will be made to your account.

Certain procedures may not be reimbursed by your insurance company. <u>If it is expected that insurance will not cover, payment is due at</u> the time of service.

#### **DEPOSITS**

All New Patient Evaluations and Follow Up appointments require a non-refundable \$50.00 deposit. Our clinic is extremely busy, and we try to keep our waiting list to a minimum. Your deposit will be applied to any future treatment costs or co-ins/deductible or copay.

## **NO SHOW & LATE CANCELLATION**

Our no show/late cancellation policy requires a 48-hour notice if you are unable to make your appointment. If no notice or less than 48-hour notice is provided, there will be a **\$50.00 fee** for New Patient Evaluation or follow up visit. **For any procedures,** the clinic must be notified at least 1 week prior to procedure date or the patient will be responsible/forfeiting the Booking Fee paid on all procedures.

I have read the *Financial Policy*. I understand and agree to this *Financial Policy*. I acknowledge the receipt of The Centeno-Schultz Clinic's *HIPAA Notice of Privacy Practices*.

Signed:	Date:



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# PATIENT RECORD OF DISCLOSURES & COORDINATION OF CARE

info	general, the HIPAA privacy rule gives individuals rmation (PHI). The individual is also provided the has sending correspondence to the individual's o	right to request	confidential communic	
bre	Centeno-Schultz is committed to providing excel for text your provider during your treatment. Compect were to occur. By initialing, you are in agreed unlikely risk.	munication throu	gh email and/or text is r	not encrypted and may pose a HIPAA risk if
	company policy to not have recorded evaluations y of the Doctor's evaluation.	. We encourage	the patient to take note	es. Upon request, the company can provide
ls th	nere anyone involved in your care, or payment of y	your care with wl	hom we may share you	medical information?
□ `	Yes  No If Yes, person's name:	Relationship:		
I W	ISH TO BE CONTACTED IN THE FOLLOWING I	MANNER (CHEC	CK ALL THAT APPLY)	:
	Home telephone		Written communication	า
	☐ OK to leave a detailed message		☐ OK to mail to home	address
	☐ Leave message with call back number ONL`	Y	☐ OK to fax to this nu	ımber
	Work telephone			specified people (i.e., attorney, spouse,
	☐ OK to leave a detailed message at work☐ OK to mail to my work address		Leave message with o	all back number ONLY
	e you seeing any other physicians, physic  Yes. If yes, please provide info	al therapists, or mation below	□ No	
	ctice name:	-	an/Provider Name:	<u> </u>
	dress:	Special State:	ty:	Zip:
	<u>':</u> ephone:	Fax:		Σιμ
	ctice name:		an/Provider Name:	
	dress:		ty:	<del>_</del>
	<u></u>	State:		Zip:
	ephone:	Fax:	<u>-</u>	· <del></del>
Pra	ctice name:	Physicia	an/Provider Name:	
	ress:		ty:	_
City	r <u>.                                    </u>	State:_		Zip:
	ient Signature: privacy rule generally requires healthcare providers to	Dated		sclosure of and requests for DUI to the minimum
1110	DIIVACV TUIC UCHCIAIIV TCUUITES HEAILIIGATE DIOVIGEIS LO		315U3 IO 1111111 IIIE USE OF OF	SCIUSULE VI. ALIU LEUUESIS IVI FFII IV IIIE [[]][[]][[][I

necessary to accomplish the intended purpose. These provisions do not apply to uses or disclosures made pursuant to an authorization requested by the individual.



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Mark Reilly, MS, PT

# REFERRAL INFORMATION

Patient Nar	ne: Today's Date:
Tell us wi	no referred you to our office?
	Internet - Internet Search Engine (i.e., Google, Yahoo!, etc.)
	Website - Website name
	Social Media – which media (i.e., Facebook, Twitter, Instagram)
	Employer
	Physician:
	Emergency room
	Friend / Relative
	Self
	Magazine article
	Other:
D	you have any pending litigation or workman's comp claims we should know about?
_	
_	
_	



Date:\_\_\_\_

Regenerative Medicine and Interventional Orthopedics

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# **MEDICAL HISTORY FORM**

Patient Name:		Age:	Sex: 🗌	F MWE	IGHT_	_			
CURRENTLY									
The following questions are about how your illness is affecting you now. During your medical evaluation, please be prepared to indicate where your pain is on the drawing below. You may indicate it with X's or shades. Pay special attention to the directions with the arrows showing each part of the body.									
snowing each part of the body.									
List your pain and problems in order of sev	verity (most severe	first):							
1									
2									
3									
4									
Please describe how your illness or pain b	egan:								
Since the injury or when your problem beg	an, your symptoms	are: 🔲 Be	tter 🗌 Worse 🗌	Unchanged					
At this time are your symptoms:		□ Ве	etter 🗌 Improving	☐ Getting Wor	se 🗌 Unchang	ed			
Is there anything that INCREASES your pain/symptoms?  Is there anything that RELIEVES your pain/symptoms?  Is there anything that RELIEVES your pain/symptoms?									
Check the box (X) that describes:	0 None	1-2 Mild	3-4	5-6 Distressing	7-8 Very	9-10			
			Uncomfortable	(fairly severe)	severe	Unbearable			
Vous pain as it usually facts					(horrible)	(excruciating)			
Your pain as it usually feels Your pain as it is right now				П	П				
Your pain at it's worst					П				
Your pain when it hurts the least									
How many days a week do you experience	ce pain?	Daily	1-2 3-4	4	Intermittent				



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<b>PAST / OTHER MEDICA</b>	L HISTORY							
	Diagnosis			Treating Physician				
PAST MEDICAL HISTORY								
(Current medical problems such as diabetes,								
hypertension or high								
cholesterol)								
	Date	I	njury/Acc	ident	Rem	aining	g Problems	
PREVIOUS TRAUMA								
(Automobile accident, fractures, strains, any other)								
, , ,								
ALLERGIES		i			<b>i</b>			
(medications or environmental)								
MEDICATION AND	Medication		Dose		How Often	٧	Vhen Started	Why?
SUPPLEMENTS								
(please all medications you take—even if only								
occasionally) <b>if more room is</b>								
needed, please list on a seperate sheet of paper								
	Surgery			Date Surgeon				
SURGICAL HISTORY								
SURGICAL HISTORY								
	Disability	☐ Yes	i □ No		Alcoholism		☐ Yes ☐ No	
FAMILY HISTORY	Arthritis	☐ Yes	s □ No		Rheumatolid Arthritis		☐ Yes ☐ No	
	Heart Disease	☐ Yes	s □ No		Degenerative Disc Disc	ease	☐ Yes ☐ No	
	Diabetes	☐ Yes	□ No		Drug Abuse		☐ Yes ☐ No	
	Occupation?					<del>-</del>		
SOCIAL HISTORY	Do you smoke?		☐ Yes	☐ No	If yes, how much?			
	Do you drink alcohol?		☐ Yes	☐ No	If yes, how much/often		<del></del>	
	Do you use recreational		☐ Yes	☐ No	If yes, how much/often	?	<del></del>	
ACTIVITY LEVEL	Recreational activity leve	el?						
	Goals for treatment?	1			1			
	Нер А	☐ Yes	s □ No		HTLV		☐ Yes ☐ No	
	Нер В	☐ Yes	s □ No		Syphilis		☐ Yes ☐ No	
COMMUNICABLE	Нер С	☐ Yes			MRSA		☐ Yes ☐ No	
DISEASES	HIV	☐ Yes	S No		C-Diff		☐ Yes ☐ No	
	Any other antibiotic resistant bacteria? (please list)				Any other? (Please list	)		



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SYMPTOMS							
The following is a record of any symptoms you							
may have had in the past or are ongoing. Please	Never	Occasional	Frequent	t	Never	Occasional	Frequent
check the appropriate boxes for each							
GENERAL		<u> </u>		EYES			
Fatigue Irritable				Blurry vision  Double vision			
Hot/cold			<del>                                     </del>	Eye pain			
Chills	<u></u>			EARS		ļ	
Sweats	<del></del>			Ringing/buzzing			
Tremors				Drainage			
Weight gain				Motion sickness			
Weight loss				Loss of hearing			
HEAD/NEUROLOGIC				FACE/THROAT			
Headaches		<u> </u>	<u> </u>	Sinusitis		<u> </u>	<u>_</u>
Head injury	<u>_</u>		<u> </u>	Frequent colds	Щ		
Neck injury	<u>_</u>			Problems swallowing			
Dizziness Convulsions			<u> </u>	Pain in chewing Pain in your jaw(s)	<u> </u>		
Slurred speech	H		<del>                                      </del>	Dentures	<del></del>		H
Memory loss	<del></del>			LUNGS		ļ	
Concentration problems		<u> </u>	<u> </u>	Tuberculosis			П
Weakness				Asthma			
Strokes				Pneumonia			
Carpal tunnel				Shortness of breath			
BONES/JOINTS				Chronic cough			
Arthritis				Wheezing			
Bursitis	<u> </u>		<u> </u>	Blood clots			
Tendonitis	<u>_</u>			HEART		ļļ	<b></b>
Cramps/spasms			<u> </u>	Palpitations	<u> </u>	<u> </u>	<u> </u>
Swollen joints Pain between shoulders			<u> </u>	Rapid heart rate	<u> </u>		
Back pain	<u></u>			Chest pain High blood pressure			
Chiropractic treatment	<del></del>		<del>                                     </del>	Shortness of breath:		<del>         </del>	
Dislocations				-with activity			T T
Gout				-lying down			
Stiffness				Leg cramps (walking)			
Osteoporosis				Swollen feet/ankles			
Pain or numbness in:				CIRCULATION			
-shoulders	<u>_</u>	<u> </u>	<u> </u>	Varicose veins		<u> </u>	<u> </u>
-arms	<u>_</u>		<u> </u>	Blood clots	Щ		
-elbows	<u>U</u>		<u> </u>	Easy bleeding	<u> </u>	<del>    </del>	
-wrists -hands				Anemia SKIN			<u>L</u>
-hips	<del></del>	<del></del>		Pain			
-legs				Itching			
-knees	<del></del>	<u> </u>	<del>                                      </del>	Dryness		╅	H
-feet				Eczema			
Painful tailbone				Rashes			
Poor posture				GASTROINTESTINAL			
Sciatica				Regurgitation			
Spinal curvature				Ulcers			
KIDNEYS/BLADDER				Abdominal pain			
Blood in urine	<u> </u>		<u> </u>	Nausea	<u> </u>	<u> </u>	<u> </u>
Frequent urination	<u>_</u>	<u> </u>	<u> </u>	Vomiting	<u> </u>		
Painful urination	<u></u>	<u> </u>	<del>                                     </del>	Diarrhea (frequent)	<u> </u>		
Kidney stones Urinary infections				Constipation Blood in stool			
Incontinence	<u></u>		<del>                                     </del>	Hepatitis			
FEMALES ONLY				Pancreatitis			
Painful menstruation					<u></u>	<u> </u>	<u>L</u>
Are you pregnant? ☐yes ☐no							
Pelvic pap smear						<del> </del>	
Hot flashes	<u>-</u>						



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# **OUT OF TOWN PATIENT CARE**

You are strongly encouraged to have someone with you to help take care of you after your procedures. Sometimes, pain, medication side effects, or unforeseen circumstances can make it difficult for you to manage alone. If you choose not to have someone care or drive for you after a procedure, you are assuming responsibility for any complications that may arise.

I understand the risk and potential complications of not having someone to take care of me after my procedure(s) and hold CSC harmless to any complications that may arise from such arrangement.	)
I have a driver and someone to care for me.	
Name of person taking care of you:	
Care person's phone number:	
Name of hotel you are staying at:	
Date of when you are flying out:	
Signed: Dated:	